



“We are recognized leaders in providing a balanced approach to natural resource management for our clients and the environment”

Position Announcement: Natural Resources Planner

Northwest Management, Inc., a full-service natural resource consulting firm based in Moscow, Idaho, is accepting resumes from motivated individuals looking to work in a high-impact environment of natural resource consulting and planning. We are seeking someone experienced in writing, research, and document review to join our team as we support clients throughout the Pacific Northwest. This position requires a self-motivated individual who enjoys working on a team in large-scale planning efforts, meeting with a variety of stakeholders, navigating complex regulatory standards, and preparing professional documents. The duties of this position include monitoring project timelines and budgets, developing planning documents that meet federal requirements, and maintaining excellent client relationships. Those who fill this position must often work independently and with minimal supervision to improve project and team efficiency. This position may require travel and candidates should anticipate work away from Moscow for approximately 10% of the year. The individual selected for this position will be provided with opportunities for growth, training, and professional development as they are challenged and encouraged in a secure and innovative work environment.

Status: Full Time

Rate per Hour: DOE

Time Frame: Starting March – April 2024

Location: This position will report to our corporate office in Moscow, Idaho.

Direction: This position will be under the direct supervision of the Landscape Planning & Research Services Manager.

Primary Duties Include:

- Provide professional planning services to a variety of clients including private landowners, local governments, state and federal agencies, and tribal partners among others. These projects commonly include, but are not limited to:
 - County-level Natural Hazard Mitigation Plans
 - Local-level Community Wildfire Protection Plans
 - Various NEPA documents
 - Forest Management Plans
 - Conservation Easement Baseline Reports
 - Forest History Reports
 - Large-scale wildland fuel reduction projects
- Support professional Natural Resource-specific efforts under the following company services:
 - Forest Health Improvement
 - Natural Resources Management
 - Planning and Policy Consultation
 - Wildfire Hazard Reduction
 - GIS Analysis Services

Minimum Qualifications:

- A bachelor’s degree in a natural resource or planning discipline, plus one (1) year of related work experience and/or training.
- Demonstrated project leadership, conflict resolution, project innovations, and client-interface skills related to the core requirements of this position.
- Ability to read, analyze, and interpret technical journals, governmental regulations, and other reference material.
- Highly detailed and process-oriented with good workspace organization skills.
- Ability to research, write, edit, and format reports and correspondence.
- Excellent client/customer service skills and an ability to communicate effectively and present technical information to clients and other team members.
- To perform this job successfully, an individual should have knowledge of standard computer programs including Microsoft Office products and ArcGIS.
- Depending on skills and experience, may be asked to assist on other projects within the company.



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Desirable Skills:

GIS experience in ArcPro. The geographic working area for this position is predominantly within the Pacific Northwest; however, some projects may require occasional travel outside of this footprint.

If interested in this position please apply to our Careers Email at careers@northwestmanagement.com.

Closing Date: Open until filled.